

Old Mission Montessori School Guidelines for Parent Driver/Helper on Field Trips

We appreciate parent participation as drivers and helpers on class field trips. Without your assistance these field trips would not be possible. In order to insure the safety of our children we have developed the following guidelines. Please read and sign this form and abide by all the guidelines stated:

1. All drivers must have a copy of valid driver's license and proof of valid automobile insurance on file in the school office. Please note: The minimal, acceptable liability limit for privately owned vehicles is \$100,000/\$300,000.
2. Only children in the class may participate in a field trip. Siblings and/or other children will not be permitted to attend the field trip.
3. All children must be in seat belts.
4. No child is allowed to ride in the front seat of a vehicle with air bags.
5. For the safety of all in your car we ask that you not use your cellular phone while operating your vehicle.
6. You are responsible for the children in your group at all times. Children must never be left unattended.
7. Sometimes children can become distracted. Please watch for stragglers at the fringes of the group.
8. Be interested and the children will also be.
9. Soft voices (under normal circumstances) will teach the children to speak softly.
10. Children must be escorted to the bathroom by an adult.
11. Inform the teacher when you need to leave the group to take a child to the bathroom.
12. If you have trouble with a pair of children, inform the teacher so that she/he might make a switch.
13. Keep a list of children with you at all times for referral.
14. Please do not purchase treats (snack items or trinkets) for any children (including your own). The children can eat the lunches they have brought and drink water when they are thirsty.

